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Policy 529

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529 NOTIFICATION TO STAFF REGARDING PLACEMENT OF STUDENTS WITH VIOLENT BEHAVIOR

I. PURPOSE

In an effort to provide a safe school environment, staff members should know whether a student to be placed in the classroom has a history of violent behavior. Additionally, decisions should be made regarding how to manage such a student. The purpose of this policy is to establish a procedure for notifying staff and making determinations regarding such a student.

II. GENERAL STATEMENT OF POLICY

A. Any staff member or other employee of the school district who obtains or possesses information concerning a student in the building with a history of violent behavior shall immediately report said information to the administrator named in this Policy.

B. The administration will meet with the appropriate staff members for the purpose of notification and the determination of how staff will manage such student.

C. Only staff members whose work assignment reasonably requires access to the information will receive notification.

III. PROCEDURE

A. Any staff member or other employee of the school district who becomes aware of any information regarding the violent behavior of any student in the building shall immediately report the information to the principal.

B. Upon receipt of the information, the administration shall determine the staff members or other employees of the school district whose work assignments reasonably require access to the information.

C. A meeting shall be promptly convened for the purpose of notification. Persons present at the meeting will include a representative of the administration, any staff members determined by the administration to reasonably require access to the information, and any other staff members necessary to effectuate intervention services or conflict resolution.

1. The administrator shall identify the student and the student's history of violent behavior.

2. The persons present at the meeting shall discuss whether there is any need for

intervention services, or conflict resolution or training for staff members.

3. The persons present at the meeting shall be directed to not release any of the information obtained at the meeting to any other individual as the information constitutes private educational data.

4. The administrator shall advise any individual who was unable to attend the meeting what was discussed at the meeting.

D. Any decision regarding intervention services, or conflict resolution or training for staff members, will be reviewed periodically to determine whether the services are still necessary or whether additional services are needed.

Legal References: Minn. Stat. §121A.64 (Notification)

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Minn. Rules Pts. 1205.0100 - 1205.2000

20 U.S.C. §1232g (Family Educational Rights and Privacy Act)

34 C.F.R. Secs. 99.1 - 99.67